

USMEPCOM SERVICE LIAISON VERIFICATION PACKET ARMY NATIONAL GUARD/RIGHT SIDE (For use of this form, see USMEPCOM Reg 601-23)		FOR OFFICIAL USE ONLY			
		Page 1 of 2 Pages			
		SUB-PACKET NUMBER			
DOCUMENTS		1	2	3	4
<input type="checkbox"/>	REQUEST printout	cy	O	cy	cy
<input type="checkbox"/>	Waiver Approval (note 3)	O	cy	NA	NA
<input type="checkbox"/>	DA Form 2-1 Personnel Qualification Record) (Phase II Only) (note 3)	NA	cy	NA	NA
<input type="checkbox"/>	A Form 2A (Personnel Qualification Record) (computer printout) (Phase II Only) (note 3)	NA	cy	NA	NA
<input type="checkbox"/>	DA Form 61 (Application for Appointment) (note 3)	NA	O	cy	NA
<input type="checkbox"/>	DA Form 705 (Army Physical Fitness Test Scorecard) (Phase II Only) (note 3)	NA	O/cy	NA	NA
<input type="checkbox"/>	DA Form 4886 (Issue In-Kind Personnel Clothing Record) (note 3)	NA	O/cy	NA	NA
<input type="checkbox"/>	Authorized miscellaneous personal documents used to verify requirements for dependency, birth certificate, citizenship, Immigration and Naturalization Service document copies, etc. (note 3)	cy	cy	cy	O
<input type="checkbox"/>	Grade determination documents (note 3)	NA	O	cy	NA
<input type="checkbox"/>	SSN verification (note 3)	cy	cy	cy	O
<input type="checkbox"/>	NGB Form 600-7 series (ARNG SRIP Agree) (DD Form 4-series annexes) (note 4)	O	cy	cy	cy
<input type="checkbox"/>	NGB Form 594 series (DD Form 4-series annexes) (note 4)	O	cy	cy	cy
<input type="checkbox"/>	DA Form 330 (Language Proficiency Questionnaire)	cy	O	cy	cy
<input type="checkbox"/>	Other documents (as furnished by ARNG service counselor)	cy	cy	cy	NA
<input type="checkbox"/>	Department of the Treasury, Internal Revenue Service Form W-4 (Employees' Withholding Allowance Cert)	O	cy	cy	cy
<input type="checkbox"/>	DA Form 3685 (JUMPS-ARNG)	O	cy	cy	cy
<input type="checkbox"/>	EPSQ/SF 86 diskette	NA	O	NA	NA
<input type="checkbox"/>	INS Verification Documents	cy	O	cy	NA
<p>NOTE: Place a check mark in the block to the left of the documents for documents that are required and included.</p> <p>Place an "NA" in the block to the left of the documents for documents that are not required.</p> <p>Place an "NP" in the block to the left of the documents for documents that are not provided.</p>					
The Inclusion/Sequence of Forms Verified By					
_____ Service Rep Signature			_____ Printed Name of Service Rep		

ARMY NATIONAL GUARD ADDRESSES AND NOTES
TABLE 8-3

Page 2 of 2 Pages

PACKET NUMBER

- 1 ARNG unit of assignment or State Personnel Service Center as specified by the State Headquarters (note 2)
- 2 AG Battalion (Reception) or ARNG unit (note 3)
- 3 National Guard State Adjutant General
- 4 Enlistee (Applicants will receive their documents (packet 4) before they depart the MEPS)

NOTES: MIRS produced forms will be on plain white bond paper via laser printer. Reproduction of MIRS laser printed forms will not be used as an original. Follow DD Form 4 copy guidance in Chapter 5.

LEGEND

** denotes a document that is distributed "if applicable"
O denotes an original, "cy" denotes a copy,
O/cy means that an original or copy can be included in the packet
2cy denotes 2 copies
cy2 denotes copy 2
NA means that distribution is not required

NOTES:

1. ** if applicable
2. If documents are sent to the State Personnel Service Center, distribution to the ARNG unit is not required.
3. Forward upon entry on IADT or forward to unit of assignment if enlistee is not scheduled for return to the MEPS. This packet is retained by the ARNG service counselor/liaison when enlistee is scheduled to return to the MEPS for IADT.
4. Shipping of applicants will not be delayed due to non-receipt of service unique forms and/or documents.
5. Do not staple with enlistment packet. Insert loosely in required sequence after packet is assembled.
6. USMEPCOM Form 601-23-E, if applicable, will be furnished to the appropriate National Guard State AG (packet number 3).
7. USMEPCOM Form 680-3A-E and any remaining extraneous copies or forms or papers will be furnished to the ARNG service counselor/liaison for disposition.